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Primary Contact

Home Location **S-0043-0001-066 (In Container)**

Assignee **Marvin Cordova since 06/02/2007 at 8:40 AM**

Priority

Local-container

Owner Location **Archives and Records Management Section**

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Date Published

Document Details

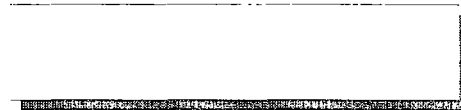
Container **S-0043-0001: DPA - General**

Notes

Record has no document attached.

Print Name of Person Submit Image

Signature of Person Submit



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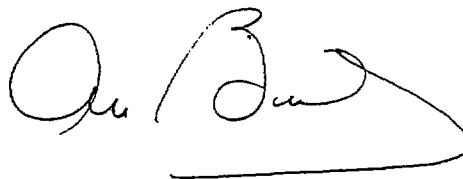
29 November 2006

TO: Mr. Lopes

Although not specified in his note, I assume Mr. Gambari wants this to be funded from the Unforeseen and Extraordinary Expenses account.

I have noted that the proposed budget does not include the Facilitator, but only arrangements for a Task Force. Before passing on to the Controller, I would appreciate it if you could review this proposal and let me know any views/suggestions you may have.

Thank you.

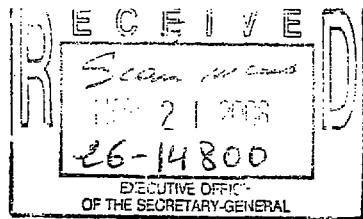


ALICIA BÁRCENA  
CHEF DE CABINET

*Copy: P. Van Laere*

26-14800

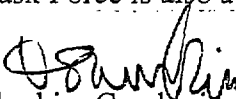
AS



Note to Ms. Alicia Bárcena

FUNDING FOR THE INTER-DEPARTMENTAL TASK FORCE ON CHAD

1. You will recall that, on 6 October 2006, the Secretary-General asked DPA to set up a "strong team" to implement the Policy Committee's decision of the same date, on Chad. An Inter-departmental Task Force on Chad has therefore been created.
2. The Head of the Task Force (D-2 level) and a General Service Assistant would, therefore, have to be recruited. For that purpose, DPA's Executive Office has prepared the attached cost plan for the Task Force.
3. In light of the deteriorating situation in Chad and along its borders with the CAR and Sudan, it is vital that the Task Force begin functioning as soon as possible. DPA has begun examining a number of candidates with a view to the rapid selection and recruitment of the Task Force's Director and his Assistant once the required funding is assured. I would, therefore, be grateful if the necessary resources could be made available for that purpose. A copy of the terms of reference of the Task Force is also attached.

  
Ibrahim Gambari  
20 November 2006

cc: Mr. Kalomoh  
Mr. Buo  
Ms. de la Roche

## **TERMS OF REFERENCE OF THE INTER-DEPARTMENTAL TASK FORCE ON CHAD**

### **COMPOSITION:**

The Head of the proposed Task Force (TF) would be recruited at the D-2 level and will be assisted by a small Secretariat to provide the TF with the necessary administrative, logistical and substantive support. Working-level representatives from the following departments, agencies and funds would be members of the TF: DPA, DPKO, DSS, EOSG, UNDP, OCHA, UNHCR, UNICEF and OHCHR.

### **MANDATE:**

The TF will be tasked with implementing decisions i, ii and v of the Policy Committee's 6 October 2006 Decision No 2006/39 on Chad. Accordingly, the TF will focus on the following activities:

1. Finalizing the ToRs of the Facilitator to be appointed to help promote peaceful solutions to the internal and regional challenges involved;
2. Consulting other relevant international partners and concerned countries in the region and elsewhere, with a view to mobilizing support for the proposed UN-led facilitation efforts;
3. Elaborating a strategy aimed at securing the support of national stakeholders in Chad for the "good offices" role to be discharged by the Facilitator, aimed at improving the internal political situation through dialogue;
4. Interacting and exchanging relevant information with the Working Group on the implementation of operative paragraph 9 (d) of Security Council Resolution 1706 (2006);
5. Closely monitoring and analyzing internal and regional political and security developments, including the human rights situation, in Chad and along its borders, taking into account sub points (iii) and (iv) of the Policy Committee's above-mentioned decision of 6 October 2006.

**INTER-DEPARTMENTAL TASK FORCE ON CHAD**

**BUDGETARY REQUIREMENTS  
FOR A PERIOD OF NINE MONTHS**

Object class	Object code	Description	Total
005		<b>OTHER STAFF COSTS</b>	
	031/0051	General temporary assistance GTA - salaries	164,000
	032/0052	GTA - CSC	79,800
022		<b>OTHER EXPENDITURES</b>	
	242/2302	Travel of staff Other official travel of staff	57,700
	411/4101	Premises: rental and maintenance Rental of premises	27,000
	499/4707	Operating expenses Miscellaneous services (@ \$100 per month x 9 months)	900
	445/4405	Communications Commercial communications	2,100
	512/5512	Supplies, materials, furniture and equipment Other expendable supplies	200
	625/5045	Acquisition of EDP equipment	5,600
<b>TOTAL</b>			<b>337,300</b>

Unforeseen: Inter-Dept/ Task Force on Chad.DM

**INTER-DEPARTMENTAL TASK FORCE ON CHAD**

**GENERAL TEMPORARY ASSISTANCE  
FOR INITIAL PERIOD OF NINE MONTHS**

Level	No. of staff	Total Net Salary	Post Adjustment	Total Net Salary + Post Adjustment	Total CSC	Additional CSC Z/	Representation allowance	PRO-RATED FOR NINE MONTHS			TOTAL GTA	
								Net salary + Post Adjustment	CSC	Additional CSC		Representation allowance
D-2	1	104,000	63,100	167,100	67,400	16,850	600	125,325	50,550	12,638	450	188,963
OL	1	51,600	-	51,600	21,500	5,375	-	38,700	16,125	-	-	54,825
	2			164,025				164,025	66,675	12,638	450	243,788

1/ based on standard salary costs version 7, applicable to New York for year 2007.

2/ Additional 25% is add for CSC to cover entitlements relating to initial appointment (30 days DSA/lump-sum, assignment grant, fullremoval/shipment of personal effects, etc.).

**INTER-DEPARTMENTAL TASK FORCE ON CHAD**

**OTHER OFFICIAL TRAVEL OF STAFF**

Description	No. of persons	No. of trip	Ave. travel days per trip	DSA rate 1/	Total DSA	Airfare per person	Total Airfare	Terminal Expenses
NY/Paris/Brussels/NY	1	2	3	Paris @ \$300	1,800	2,150	4,300	556
			3	Brussels @ \$356	2,136			
NY/Paris/N'Djamena/Khartoum/Bangui/Paris/NY	1	3	1	Paris @ \$300	900	9,450	28,350	1,518
			5	N'Djamena @ \$252	3,780			
			2	Khartoum (Hilton) @ \$242	1,452			
			2	Bangui @ \$140	840			
			1	Paris @ \$300	900			
NY/Paris/Brazzaville/Addis Ababa/Libreville/Paris/NY	1	1	1	Paris @ \$300	300	8,580	8,580	506
			2	Brazzaville (Meridien) @ \$291	582			
			2	Addis Ababa (Sheraton)@ \$204	408			
			2	Libreville @ \$258	516			
			1	Paris @ \$300	300			
<b>TOTAL DSA, AIRFARE AND TERMINAL EXPENSES</b>					<b>13,914</b>		<b>41,230</b>	<b>2,580</b>
<b>GRAND TOTAL</b>								<b>57,724</b>

1/ Based on ICSC DSA table effective November 2006.

## INTER-DEPARTMENTAL TASK FORCE ON CHAD

### RENTAL OF PREMISES

	No. of staff	Annual Staff Common Services Costs 1/	No. of months	TOTAL
D-2	1	28,600	9.0	21,450
G-6	1	7,400	9.0	5,550
<b>TOTAL</b>	<b>2</b>			<b>27,000</b>

1/ Based on 2004-2005 Estimating Guide for Standard Common Services Costs in New York.



**INTER-DEPARTMENTAL TASK FORCE ON CHAD  
COMMUNICATIONS**

	No. of staff	Non-recurrent cost 1/	Recurrent cost 1/	No. of months	TOTAL
Telephone and facsimile services					
D-2	1	200	1,100	9.0	1,025
G-6	1	200	1,100	9.0	1,025
<b>TOTAL</b>					<b>2,050</b>

1/ Based on 2004-2005 Estimating Guide for Standard Common Services Costs in New York.

**INTER-DEPARTMENTAL TASK FORCE ON CHAD**

**OFFICE SUPPLIES**

	No. of staff	Annual Staff Common Services Costs 1/	No. of months	TOTAL
D-2	1	100	9.0	75
G-6	1	100	9.0	75
<b>TOTAL</b>	<b>2</b>			<b>150</b>

1/ Based on 2004-2005 Estimating Guide for Standard Common Services Costs in New York.

**INTER-DEPARTMENTAL TASK FORCE ON CHAD**

**ACQUISITION OF EDP EQUIPMENT**

	No. of staff	Annual Staff Common Services Costs 1/	TOTAL
D-2	1	2,800	2,800
G-6	1	2,800	2,800
<b>TOTAL</b>	<b>2</b>		<b>5,600</b>

1/ Based on 2004-2005 Estimating Guide for Standard Common Services Costs in New York.