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EOSG

Note to the Secretary-General

Scheduling questions

Interview by staff publications

1. Both i-Seek and UN Special in Geneva have asked to interview you before the end of your term. The Internal Communications Working Group believes this would be a useful exercise has proposed that you offer them a joint interview. (UN Special would participate via telephone from Geneva.) Other staff publications away from Headquarters might also use the material.

>>Would you wish us to find time for an interview with i-Seek and UN Special before your departure? If you agree, we would propose an interview of 20 to 30 mins. maximum.

Meeting with Ban Ki-moon

2. The Secretary-General Designate has asked if it would be possible to meet you on any day this week, either at the office or at the Residence.

>>Would you be willing to meet with Mr. Ban this week? Wednesday could be an option.

Photo with staff members of EOSG

3. EOSG staff members who have been photographed with you would be very pleased to have such a memento. It might be possible to arrange a group photograph of the entire EOSG staff, OR for you to visit the units of EOSG for a quick photo the staff in each area.

>>Would you be willing to be photographed with members of the EOSG staff? If so, would you prefer a single group photo, OR wish us to schedule brief visits to each EOSG unit?

Princeton speech

4. If you have no objection, Edward Mortimer would like to accompany you to the Woodrow Wilson School speech on 28 November. Will Davis, Director of UNIC Washington, also plans to be in Princeton on that day.

>>May we inform Princeton that Edward Mortimer and Will Davis will accompany you to the Woodrow Wilson School speech?

Alicia Bárcena
20 November 2006