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MEMORASIDUM INTERNA

DATE: 9 February 2001

TO: Mr. S. Iqbal Riza A: Chef de Cabinet, EOSG

THROUGH:

S/C DE: FROM: Joseph E. Connor DE: Under-Secretary-General for Management OF SUBJECT: CAPITAL MASTER PLAN

OBJET:

As you are aware, the General Assembly approved a modest 1. amount of funds for the extension of preparatory work necessary for the Capital Master Plan.

2. However, it is timely to bring to the attention of the Mayor and Governor what plans we have and the need we have for their support in this major undertaking.

3. As you may know, the General Accounting Office has reviewed the Capital Master Plan and we understand the United States Government will be considering the matter, although we have no precise timetable to this effect.

4. Mr. Niwa has prepared two draft letters, which you may wish to review and, if appropriate, request the Secretary-General to send to the Mayor and Governor.

cc: Mr. Niwa

(Levised price)



23 February 2001



THE SECRETARY-GENERAL

Dear Governor Pataki,

I write to seek your assistance in connection with the proposed refurbishment of the United Nations complex.

The United Nations Headquarters was built approximately fifty years ago with the assistance of the United States Government and the State and City of New York. The facilities have aged and are in urgent need of complete refurbishment, particularly with respect to energy use. According to current estimates, refurbishment over a six-year period will cost approximately 964 million dollars. The Organization also is considering a proposal by the United Nations Association of the United States of America to modernize and expand its visitors' experience in order to accommodate the increasing number of tourists from around the world who visit the host city and the United Nations. Enclosed is a copy of my report to the Member States describing the refurbishment project.

In connection with the refurbishment, the United Nations Secretariat will have to temporarily relocate a substantial number of its staff from the existing buildings in the United Nations complex. It is estimated that such relocation will require a sizeable amount of temporary office space in the vicinity of the United Nations complex (approximately 200,000 square feet). The additional office space would also be used after the completion of the renovation to consolidate a number of offices that are presently scattered in various locations, thus providing a more cohesive and efficient working environment.

In 1970, the State of New York established the United Nations Development Corporation (UNDC) specifically for the purpose of assisting the United Nations and the international community in addressing its premises needs. UNDC has succeeded splendidly over the years in providing the Organization with modern facilities to house a large number of its staff, including office premises at 1 UN Plaza, 2 UN Plaza as well as premises occupied by UNICEF at 3 UN Plaza. We have recently been discussing with UNDC our ideas for addressing the present office premises needs of the United Nations.

Mr. George E. Pataki Governor of New York Albany I would appreciate the opportunity, at your convenience, to arrange a briefing for you on our proposal for refurbishing and modernizing the United Nations Headquarters complex and for acquiring additional premises to accommodate the needs of the United Nations and the growing number of visitors to the United Nations. I hope that you will be in a position to support and assist the United Nations in this important endeavour.

I look forward to your positive response and to meeting you personally to discuss this challenging undertaking. Should you or your staff have any questions regarding the refurbishment project, please do not hesitate to contact Mr. Joseph Connor, Under-Secretary-General, Department of Management.

Yours sincerely,

Kofi A. Annan

23 February 2001



THE SECRETARY-GENERAL

Dear Mayor Giuliani,

I write to seek your assistance in connection with the proposed refurbishment of the United Nations complex.

The United Nations Headquarters was built approximately fifty years ago with the assistance of the United States Government and the State and City of New York. The facilities have aged and are in urgent need of complete refurbishment, particularly with respect to energy use. According to current estimates, refurbishment over a six-year period will cost approximately 964 million dollars. The Organization also is considering a proposal by the United Nations Association of the United States of America to modernize and expand its visitors' experience in order to accommodate the increasing number of tourists from around the world who visit the host city and the United Nations. Enclosed is a copy of my report to the Member States describing the refurbishment project.

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Mr. Rudolph W. Giuliani Mayor of New York City New York I would appreciate the opportunity, at your convenience, to arrange a briefing for you on our proposal for refurbishing and modernizing the United Nations Headquarters complex and for acquiring additional premises to accommodate the needs of the United Nations and the growing number of visitors to the United Nations. I hope that you will be in a position to support and assist the United Nations in this important endeavour.

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Yours sincerely,

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