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Notes

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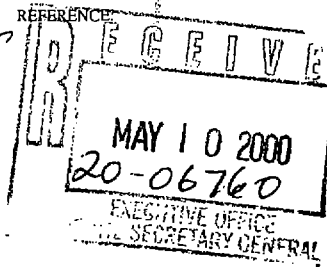
TO: The Secretary-General  
A:

DATE: 3 May 2000  
MAY 16 2000

THROUGH: Mr. Joseph E. Connor  
S/C DE: Under-Secretary-General for Management

FROM: Hans Corell  
DE: Under-Secretary-General for Legal Affairs  
The Legal Counsel

SUBJECT: Secretary-General's bulletin on the organizational structure of the Department  
OBJET: of Peacekeeping Operations



The attached Secretary-General's bulletin on the organization of the Department of Peacekeeping Operations is transmitted for your signature. When signed, the original should be returned to OLA for further processing.

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## Secretary-General's bulletin

### Functions and organization of the Department of Peacekeeping Operations

The Secretary-General, pursuant to Secretary-General's bulletin ST/SGB/1997/5, entitled "Organization of the Secretariat of the United Nations", and for the purpose of establishing the functions and organizational structure of the Department of Peacekeeping Operations (DPKO), promulgates the following:

#### Section 1 General Provision

The present bulletin shall apply in conjunction with Secretary-General's bulletin ST/SGB/1997/5, entitled "Organization of the Secretariat of the United Nations".

#### Section 2 Functions and Organization

##### 2.1 The Department of Peacekeeping Operations:

(a) Serves as the operational arm of the Secretary-General for all United Nations peacekeeping operations and is responsible for the conduct, management, direction, planning and preparation of those operations;

(b) Provides substantive services to the Security Council and the General Assembly on all peacekeeping operations;

(c) Prepares the Secretary-General's reports to the

Security Council and the General Assembly, as required, on individual peacekeeping operations, on peacekeeping issues in general, and on mine action;

(d) Serves as United Nations system focal point for mine action, coordinates all United Nations mine action activities, develops and supports, as appropriate, mine action programmes in peacekeeping and emergency situations, and manages the Voluntary Trust Fund for Assistance in Mine Action;

(e) Provides substantive and secretariat services to the Special Committee on Peacekeeping Operations;

(f) Formulates policies and procedures, based on Security Council decisions, for the establishment of new peacekeeping operations and the effective functioning of the ongoing operations;

(g) Secures, through negotiations with Governments, military units and equipment as well as other military, civilian police officers and civilian personnel required for peacekeeping operations;

(h) Develops operational plans and methodologies for multidimensional operations; undertakes contingency planning for possible new peacekeeping operations and related activities;

(d) Developing and revising of generic and mission-specific guidelines and procedures relating to military participation in peacekeeping operations;

(e) Maintaining the Standby Arrangements (SBA) system with Member States for the supply of troops, personnel, equipment, and required services;

(f) Defining the operational requirement for military personnel and contingent-owned equipment required by missions; providing technical advice on COE claims submitted by Member States as required.

9.6 The core functions of the Training Unit are as follows:

(a) Acting as the focal point for military and civilian police peacekeeping training by maintaining contact and liaison with the Permanent Missions to the UN and the major Regional and National peacekeeping training centres as regards current training practices, standards, training policy and material;

(b) Assisting Member States in developing national and regional training institutions including through the conduct of "Train the Trainer Workshops" to develop a pool of expert civilian police and military trainers;

(c) Conducting staff training courses, monitoring and assisting in-mission training and providing pre-mission training guidance and support to Member States;

(d) Preparing and distributing training publications and materials in support of the peacekeeping training efforts of Member States.

9.7 The core functions of the Civilian Police Unit are as follows:

(a) Preparing plans for the civilian police components of field missions, monitoring their implementation and revising them as necessary;

(b) Developing civilian police guidelines and Standing Operating Procedures (SOPs) for field missions;

(c) Liaising with Member States as regards the identification and deployment of civilian police officers to field missions, the operational requirements thereto and related personnel and administrative issues;

(d) Organizing Selection Assistance Teams to assist Member States in identifying qualified civilian police officers and in the development of their selection procedures.

## **Section 10 Final Provisions**

10.1 The present bulletin shall enter into force on XX 2000.

10.2 The Secretary-General's bulletin of 22 March 1995, entitled "Functions and organization of the Department of Peacekeeping Operations" (ST/SGB/Organization, Section: DPKO), is hereby abolished.

(Signed) Kofi A. Annan  
Secretary-General

