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## Item-in-KAA: EOSG - General 2000 Date Closed Date Registered Date Created 14/11/2006 14/11/2006 at 10:35 AM Primary Contact Home Location S-0039-0001-053 (In Container) In Container 'S-0039-0001-053 (Monika Tkacova)' since 14/11/2006 at 11:08 / Assignee Priority Local-container **Owner Location** Archives and Records Management Section Record Type Archival Item Date Published **Document Details** S-0039-0001: EOSG - General Container Notes Record has no document attached.

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Note to the Sceretary-General

## Your forthcoming programme

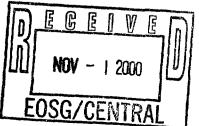
Welcome back. As you probably know, we have asked the Deputy Secretary-General to replace you at most of your scheduled events this week, including: the Premiere of the UN documentary on small arms, "Armed to the Teeth," on Monday 16 October at 17:30; the meeting with representatives of the World Women's March on 17 October at 13:30; and the World Food Day event on Wednesday 18 October at noon. Please find attached your programme as it currently stands.

On Thursday **19 October** we have kept only the meeting with POLISARIO at 16:00.

Friday 20 October will, however, be busier. I understand that you have already agreed to brief the Security Council on Friday morning at 10:30. The Security Council lunch has also been retained, and we understand that you have indicated that the subject of the lunch should remain the Balkans, as originally planned. In the afternoon, there is a possibility that you may address the General Assembly, and I believe that Mr. Riza will be discussing this with you in greater detail.

On Tuesday **24 October** the Security Council will meet to discuss an agenda item called "Women and Peace and Security." You will recall that, in the organizational meeting with the President of the Security Council for October, Ambassador Andjaba had invited you to attend. The meeting will be presided over by the Foreign Minister of Namibia, and in addition to the speakers, a video of a women's conference that took place in Burundi earlier in the year will be shown. As the meeting is likely to cut across the work of several agencies, you had expressed your desire to bring up the matter with some of those agencies. I have discussed this with Mr. Riza, and have also consulted the Deputy Secretary-General; we feel that, should you agree to attend, you could open the meeting with some introductory remarks before giving the floor to both Angela King and Noeleen Heyzer. Representatives from UNHCR and UNICEF would also be at the meeting, and could answer questions as appropriate. Mr. Mortimer's office is aware of this event, and remarks are being prepared in case you wish to participate. Your guidance, please.

On **27 October**, Professor Godwin O.P. Obasi, the Secretary-General of the World Meteorological Organization, has invited you to accompany him on an informal walk-through of the exhibit of meteorological instruments that will be in the Visitors' Lobby in celebration of the 50<sup>th</sup> Anniversary of the founding of the WMO. The walkthrough would follow the ACC luncheon that you will attend, and would take no more than 10 minutes. You could presumably take this walking tour before departing for the ACC retreat, your only scheduled activity in the afternoon. May I have you guidance?



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Finally, due to reasons of scheduling, one decision is required from you regarding an event in November. You have agreed to make the keynote address at the opening ceremony of the International Year of Volunteers on the morning of **28 November**, which will require your presence from 10:00 to 10:30 in Conference Room 1. In addition, you have also accepted OCHA's request to participate in the Inter-Agency Consolidated Appeal, which is currently scheduled to take place between 11:00/and 13:00 on 28 November. I have asked OCHA if they could look into the possibility of rescheduling the Appeal to begin in the afternoon, in order to avoid the inclusion of backto-back events in your programme. OCHA has informed me that the Appeal could be rescheduled if that was more convenient for you, however you may wish to keep both events to remain fixed for the morning of 28 November. May I have your guidance?

Thank you.

Elisabeth Lindenmayer 17 October 2000

I have addied OCHA about the events and the time. 387 10/15/00.

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(Subject to confirmation with the Appointments Secretary)

Thursday, 19 October

1:15 Luncheon with Messrs Hamburg, Alberts, Ruggie (38<sup>th</sup> floor)

4:00 Mr. Mohamed Ahdelaziz (Secretary-General of POLISARIO) -

t.b.c.

- 6:30 Drinks at the Fifty-fifth Annual Dinner of the Alfred E. Smith Memorial Foundation (with Mrs. Annan) (Waldorf Astoria) (Black Tie)
- 8:00 Dinner by Amb. and Mrs. Holbrooke (USA) for CARICOM and Mr. Harry Belafonte (UNICEF Goodwill Ambassador) (with Mrs. Annan) (*Waldorf Astoria Towers*, #42A)

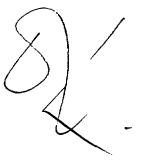
## (Subject to confirmation with the Appointments Secretary)

Friday, 20 October

Security Council SG to brief

1:15 Security Council Luncheon (NAMIBIA)

6:30 Drinks for Baroness Rawlings (with Mrs. Annan) (38th floor)



As of 10/17/00