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Note to the Secretary-General

**Conference on Eliminating Sexual Exploitation and Abuse
by United Nations and NGO Personnel**

You have agreed to address the Conference on Eliminating Sexual Exploitation and Abuse by United Nations and NGO Personnel, to be organized by DPKO on Monday, 4 December at 9:30 a.m. at the Millennium UN Plaza Hotel.

Please find attached a proposed scenario and a list of participants.

You may recall that I have sent to you a separate note asking if you would be willing to remain until 10:30 am to hear part of the discussion.

Thank you.

Alicia Bárcena
1 December 2006

26-10208

Proposed Scenario for the Secretary-General
Conference on Eliminating Sexual Exploitation and Abuse
by United Nations and NGO Personnel
Monday, 4 December 2006

Venue: Millennium UN Plaza Hotel (2nd floor, Ball Room)

Time: 9:30 – 10:00 a.m. (or 10:30 a.m.)

9:30 a.m.:

- The Secretary-General arrives at the main entrance of the Millennium UN Plaza Hotel and is escorted by Ms. Jane Holl Lute to the Ball Room.
- The Secretary-General takes his seat at the table next to H.R.H. Prince Zeid Ra'ad Al-Hussein (on his right) and Ms. Jasmine Whitbread, Chief Executive Officer of Save the Children, UK (on his left);
- Introduction by Ms. Kathleen Cravero (moderator)
- The Secretary-General proceeds to the lectern beside the table.
- **Opening address by the Secretary-General (10 min.)**
- Presentation by H.R.H. Prince Zeid Ra'ad Al-Hussein in response to the Secretary-General's opening address
- Presentation by Jasmine Whitbread in response to the Secretary-General's opening address

10:00 a.m.: [The Secretary-General departs **OR** remains for the discussion until 10:30 a.m., pending the Secretary-General's decision.]

- Discussion amongst senior leaders participating in the conference, namely, UN Principals, heads of NGOs and international organizations and Ambassadors from UN Member States (*list of participants, attached for your information.*).

[*Topic of discussion:* Overview of the problem, challenges and responses to-date, priorities for the way forward.]

- Secretary-General's off-the-cuff remarks on the discussion.

(10:30 a.m.):

- The Secretary-General departs.

*I remain
till 10.30
am ..*